

- ! In discussing the duties of the three officers, issues such as the two-way nature of the communication between officers and Board of Regents and the need for sector representatives were addressed. It was concluded that sector representatives were unnecessary since the three executive committee members represent the sectors.
- ! Under Article V, Meetings, it was decided that some flexibility in terms of times of meeting was needed, but that the requirement of two official meetings a year and language implying the possibility of other meetings would be retained. Also addressed were the definition of quorum and the need for such a clarification in the bylaws; the method of voting (in meeting only or by listserv); and ensuring that one vote per institution is maintained and yet that significant voting and pre-voting discussion is maintained, either by face-to-face meeting or electronically.
- ! In terms of reporting, it was agreed that minutes be posted within two or three weeks on the GA-TLC website <http://www.usg.edu/academics/comm/ctl/>

The final approved version of the by-laws are attached.

After the break, issues in teaching were addressed, i.e., what do we as a consortium want to do to affect matters such as student learning outcomes. A list of brainstormed ideas is attached.

Lunch was served at 12:00 and meetings resumed at 1:00.

In the 1:00 meeting, Mike Rogers from Advanced Learning Technologies explained ALT's role in the system and presented the various resources available to USG faculty. North Georgia College and State University offers an online course in teaching online that is available for \$300 and that can be offered within other institutions without fees. The website is <http://www.alt.usg.edu/learn/flo.phtml>. Mike also introduced GeorgiaOnMyLine, the portal for all distance learning programs in the USG.

In the 2:30 meeting, nominations for the three offices were made:

teaching psychology. The SoTL Commons Conference at Georgia Southern University will be held March 11-13

Irene Kokkala shared her website about Second Life.

Dorothy encouraged our use of the academic calendar of the USG to decide on scheduling conferences and for teaching and learning center directors to be open to establishing regional groups to share resources and speakers.

Several members advocated the use of Google calendars for communication and scheduling; as a GA-CTL resource, a link to Google calendar could be provided through the organization's webpage on the USG website, perhaps with only the executive committee having access.

The use of newsletters was discussed. Kennesaw State's online version was shown. The *Tomorrow's Professor* from Stanford is a good source for articles but permission must be gained and the full article must be used. Newsletters should be archived. North Georgia College and State University's newsletter

Bylaws for Georgia Consortium for Teaching and Learning (GA-CTL)

Article I. Purpose and Function

The Georgia Consortium for Teaching and Learning (GA-CTL) supports the educational mission of the University System of Georgia (USG) by advocating quality faculty development and strategic uses of resources that expand access, enhance student learning, and enrich opportunities for faculty and students. GA-CTL will serve as an advisory body for faculty development issues, programs, policies, and proposals that have system-wide significance and advance the USG strategic plan. The committee's

Article IV. Duties of the Executive Committee

The duties of the Chair are:

To provide leadership for the GA-CTL Committee and the GA-CTL Executive Committee;

These Bylaws may be amended, when necessary, by a two-thirds majority of GA-CTL members present and voting at meeting.

Proposed amendments must be submitted

