



# Clearing Your Browser Cache for PeopleSoft 9.2/PeopleTools

## Use the correct URLs to access PeopleSoft:

- 1) Delete your bookmarks for FPROD and/or recreate them. Be sure you are using these URLs:

**FPROD:** <https://core.fprod.gafirst.usg.edu>

**FPROD Self Service:** <https://selfservice.fprod.gafirst.usg.edu>

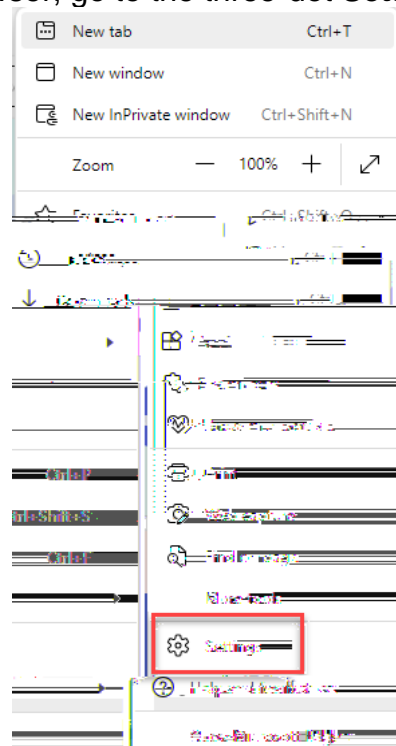
- 2) Clear browser cache to remove invalid URLs from your history (see detailed instructions below)

## How to Clear Browser Cache:

ITS recommends that you complete the following steps for all browsers that you have installed. Best practice is to clear you cache once a week.

### 1) Microsoft Edge

In Microsoft Edge browser, go to the three-dot **Settings & More >Settings**

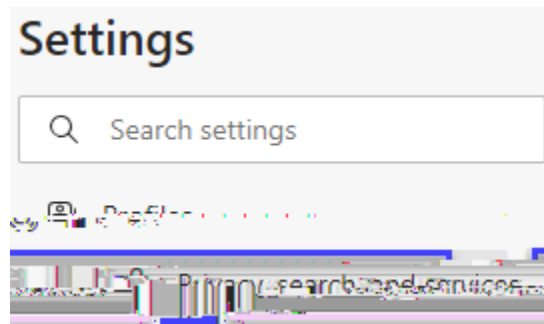




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Select **Privacy, search, and services**



Under **Clear browsing data**, select **Choose what to clear**.

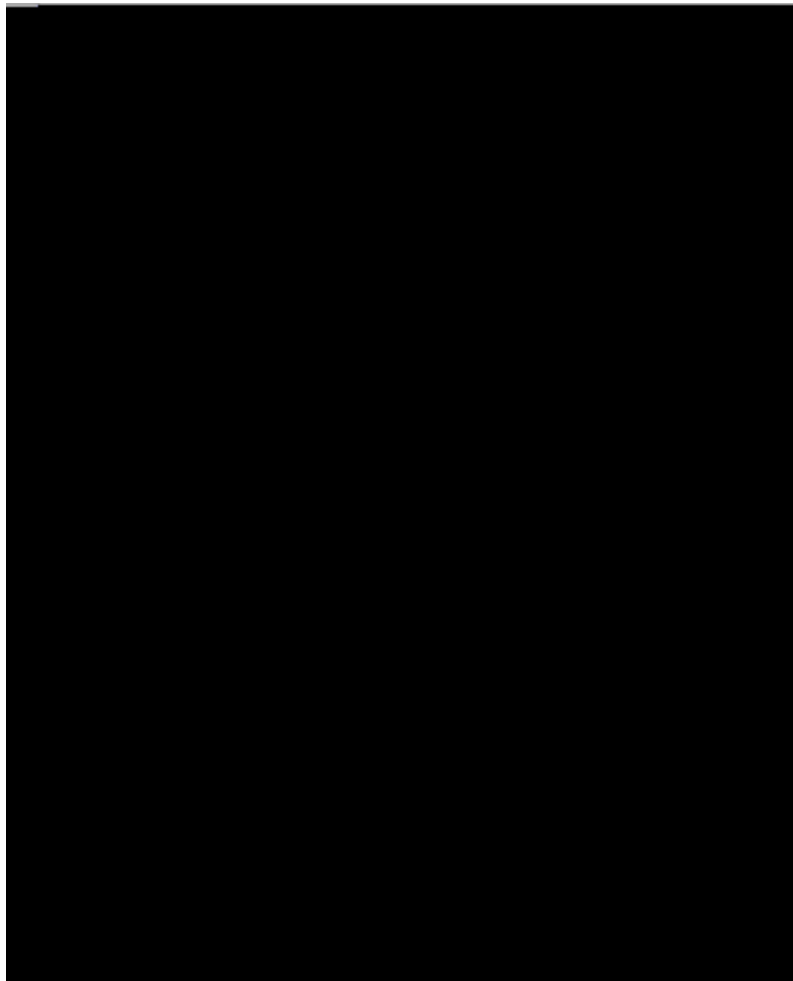




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Select the following options and select **Clear**.





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